

Mateo Diaz
Legal Department
August 16, 2025

Samir Rios
Director of Human Resources
Silverbrook and Torres Co.
1777 Brighton Peak Avenue, Suite 210, Morrilton, AR

Re: Resignation -- Mateo Diaz (EMP-0026)

Dear Samir Rios,

After careful consideration, I have decided to step down from my position as Specialist in the Legal department. Please treat this as my formal notice, with a final working day of September 04, 2025.

The reason for my departure is relocating out of state. I leave with gratitude for the experience and the relationships I have built here.

I will do everything I can to wrap up my responsibilities cleanly -- documenting processes, transferring knowledge, and completing the required exit procedures.

Thank you for your understanding and support.

Respectfully,

Mateo Diaz
Specialist, Legal
Employee ID: EMP-0026